

Minutes

Caldwell Parish Library Board of Control

The Caldwell Parish Library Board of Control met at 10:00 AM Wednesday, December 10, 2025 in the Boardroom.

Members in attendance were:

S. Chappell, M. Childress, A. Dannehl, C. Hearn, A. Parker, H. Yearby,
T. Hartsfield

The meeting was called to order by Mr. Hearn, with Mr. Yearby leading the invocation.

Prior minutes were read. Motion to accept as read was made by Mr. Yearby and seconded by Mrs. Parker.

Mrs. Hartsfield presented the Actual vs. Budget report for review. The motion to accept was made by Mrs. Chappell, and seconded by Mrs. Childress.

Director's Report

Mrs. Hartsfield gave updates on the library activities since the last meeting.

- She attended the annual Director's conference, and PERS conference.
- A committee is needed to review the policies and procedures. Mr. Hearn, Mrs. Parker, and Mr. Yearby have volunteered to be on this committee.
- The staff Christmas party will be Dec. 23rd from 11 am - 1 pm. The library will be closed Dec. 24-25, and half day Dec. 31-Jan 1st.

New Business:

- We are out of space in the adult fiction section. Mrs. Hartsfield requested that we purchase more shelving. The motion to purchase additional shelving was made by Mrs. Childress, and seconded by Mrs. Dannehl.

- Mrs. Hartsfield presented the 2025 Amended budget. After a brief discussion, the motion to accept the amended budget was made by Mrs. Dannehl, and seconded by Mrs. Parker.
- Mrs. Hartsfield presented the 2026 proposed budget. After a brief discussion, the motion to accept the proposed budget was made by Mr. Yearby, and seconded by Mrs. Dannehl.
- 2026 calendars were handed out and meeting dates were discussed. The 2026 meetings will be held: February 11th, May 13th, August 12th, and December 9th at 10 am in the Boardroom

The next board meeting is set for February 11th.

With no further business, the meeting adjourned.

Respectfully submitted: _____
Tammi Hartsfield, Secretary