

**Minutes**  
**Caldwell Parish Library Board of Control**

The Caldwell Parish Library Board of Control met at 10:00 AM Wednesday, May 12, 2021 in the Meeting room.

Members in attendance were: S. Chappell, A. Dannehl, C. Hearn, A. Parker, T. Hartsfield

Absent: M. Black, C. Braddock, M. Childress.

The meeting was called to order by Mr. Hearn, leading the invocation.

Prior minutes were read. Motion to accept as read was made by Mrs. Dannehl and seconded by Mrs. Parker.

Financials were reviewed. The motion to accept was made by Mrs. Dannehl, and seconded by Mrs. Chappell.

**Director's Report**

Mrs. Hartsfield gave updates on the library activities since the last meeting.

- We have resumed in person storytime on Monday afternoons at 1:30 pm. We will continue to make Storytime in a bag available.
- We are gearing up for the Summer Reading Program. The theme is Tails and Tales.
- The lease on the copier is up for renewal. We signed for a lower rate and new machine.
- Mrs. Cheryl Lively at the Police Jury office had asked Mrs. Hartsfield if the library would be willing to pay 1/3 of the cost for the Nov. Tax Renewal and advertising. The motion to pay \$2,404.50 out of the 4696: Other - Local fund was made by Mrs. Chappell, and seconded by Mrs. Dannehl. The motion to pay \$738.00 out of the 4215: Advertising budget was made by Mrs. Dannehl, and seconded by Mrs. Parker.

### **Unfinished Business updates:**

- Architect: Mrs. Hartsfield and the staff met with Mr. Robert Many at Land 3 Architect to discuss floor plans, flooring options, and furnishings.
- Auditor: Mrs. Hartsfield has spoken with Mrs. Melissa Bosch. The boxes of files are being prepared.
- Grants: Mrs. Hartsfield is in the process of completing the Final report for the CaresAct grant which is Due in June. The ALA grant is still in progress. Mrs. Hartsfield reported that she met with the Police Jury and is planning to meet with Grayson and Clark Town Councils to set up Outreach conversations which is a requirement of the grant.

### **New Business:**

- New Grant: Mrs. Hartsfield reported the library will receive \$47,064.84 as part of the American Rescue Plan Act. The staff has met and brainstormed ideas for purchases. The list was presented to the board and discussed. Mrs. Hartsfield will complete the application before the June 1st deadline.
- Use of the meeting room: Mrs. Janie Harris submitted a request to use the meeting room on a monthly or quarterly basis. The board discussed the policy. A motion was made by Mrs. Parker, and seconded by Mrs. Dannehl to allow a quarterly meeting during library hours.

**The next board meeting is set for August 11th.**

With no further business, the meeting adjourned.

**Respectfully submitted:**

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**Tammi Hartsfield, Secretary**