

Minutes
Caldwell Parish Library Board of Control

The Caldwell Parish Library Board of Control met at 10:00 AM Wednesday, December 14, 2022 in the meeting room.

Members in attendance were: M. Black, S. Chappell, M. Childress, A. Dannehl, C. Hearn, A. Parker, H. Yearby, T. Hartsfield

The meeting was called to order by Mr. Hearn, with Mr. Yearby leading the invocation.

Mrs. Sandra Chappell's term has expired. Mr. Yearby made a motion to renew her term, and Mrs. Childress seconded.

Prior minutes were read. Motion to accept as read was made by Mr. Black and seconded by Mr. Yearby.

Financials were reviewed. The motion to accept was made by Mrs. Parker, and seconded by Mrs. Chappell.

Director's Report

Mrs. Hartsfield gave updates on the library activities since the last meeting.

- She attended ARSL conference. She felt it was a great learning experience, and opportunity to network with other librarians from small libraries.
- She has participated in many community events to broaden our outreach programs.

Updates:

- Policies and Procedures
 - After all the board members had an opportunity to review and discuss the proposed policies and procedures presented at the last meeting. Mrs. Dannehl made a motion to adopt them with the suggestions made and Mrs. Childress seconded.

New Business:

- Patron incident
 - Mrs. Hartsfield informed the board of an incident with a patron claiming to be injured in the library bathroom. The matter has been turned over to the Police Jury President and attorney.
- Budget
 - The amended budget for 2022 was presented and discussed. The motion to accept was made by Mrs. Childress, and seconded by Mrs. Parker
 - The proposed budget for 2023 was presented and discussed. The motion to accept was made by Mrs. Dannehl, and seconded by Mr. Black.
- Set calendar for 2023
 - The library board will meet at 10 am on the following dates:
 - Feb. 15th
 - May17th
 - Aug. 16th
 - Dec. 13th

The next board meeting is set for Feb. 15th.

With no further business, the meeting adjourned.

Respectfully submitted:

_____ **Tammi Hartsfield, Secretary**